

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 25 September 2014 at 2.00 pm

Kings Centre, Oxford



Peter G. Clark
County Solicitor

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Contact Officer: **Sophie Kendall, Policy & Partnership Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

| | |
|---------------------------|---|
| Cllr Anna Badcock | South Oxfordshire District Council |
| Ian Davies | Cherwell & South Northants District Council |
| Dave Etheridge | Chief Fire Officer & Head of Community Safety |
| Cllr Hilary Hibbert-Biles | OCC – Cabinet Member for Public Health & Voluntary Sector |
| Paul McGough | Public Involvement Network |
| Dr Jonathan McWilliam | Director of Public Health |
| Dr Paul Park | Oxfordshire Clinical Commissioning Group |
| Cllr G.A. Reynolds | Cherwell District Council |
| Aziza Shafique | Public Involvement Network |
| Cllr Alison Thomson | Vale of White Horse District Council |
| Jackie Wilderspin | Assistant Director for Public Health |

Notes:

- **Date of next meeting: 20 October 2014**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Vice-Chairman, District Councillor Ed Turner**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 6)**

2:05
10 minutes

People responsible: Members of the Health Improvement Board

To approve the Note of Decisions of the meeting held on 29th May and to receive information arising from them.

6. **Housing-related Support Services Consultation Update**

2.15
10 minutes

To receive a verbal update on the housing-related support services consultation, following its closure on 17th September.

Presented by: Natalia Lachkou, Oxfordshire County Council

7. **Public Involvement Network Update (Pages 7 - 50)**

2.25
20 minutes

Report presented by: Paul McGough and Aziza Shafique

A paper to update the Health Improvement Board on the Public Involvement Network Representatives' main areas of focus and to highlight key issues and messages from the public to inform forward activity.

Asian Women's group report

There will also be a report written by the Asian Women's group, led by Aziza Shafique

and funded by Healthwatch, on the Asian Women's Wellbeing Project. This will be presented by Aziza Shafique and Rachel Coney, Healthwatch. As this paper will not be public until the 25th September, it will be circulated to members separately following its press release on 19th September.

Further information:

The Asian Women's Group successfully applied to Oxfordshire Healthwatch Project Fund in 2014 for a grant to undertake research into Asian Women's experiences of health and social care services. The resulting report is an analysis of 130 responses to questions about Asian Women's experience of services in Oxfordshire, focussing on 4 key areas: GPs, Mental health, Access to Services and Domiciliary Care. Healthwatch Oxfordshire is sponsoring the publication of this report as part of its statutory responsibility to listen to patient's and service user's on the ground experience. Healthwatch Oxfordshire is committed to working with commissioners and providers of services to listen to 'experts by experience' and make improvements, based on hearing their recommendations. The report is due for release under embargo on 19th September. The date for publication is 25th September.

8. Healthy Weight Strategy and Action Plan (Pages 51 - 88)

2.45

30 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Rebecca Cooper, Oxfordshire County Council

The Healthy Weight Strategy 2014-17 aims to tackle obesity and promote healthy weight for the people of Oxfordshire.

The Board is recommended to discuss the draft action plan (and appendices) which set out proposed activity for 2014-15. It is being developed through consultation with stakeholders and includes suggestions made by Health Improvement Board members at the April meeting and at the joint Health Improvement Board and Children and Young People's Board workshop in July. The Board is asked to approve that this action plan is developed on an ongoing basis, in partnership with stakeholders.

This item will also include a presentation from Chris Freeman on the work of the Oxfordshire Sports Partnership, in contributing to this action plan.

9. Welfare Reform Update (Pages 89 - 94)

3.15

15 minutes

Paper presented by: Paul Wilding, Oxford City Council

To receive an update on Oxford City Council's welfare reform projects.

10. Performance Report (Pages 95 - 134)

3.30
25 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

A report of the progress against the targets of the Health Improvement Board.

The updated Joint Health and Wellbeing Strategy 2012-16 is included for information.

11. Forward Plan (Pages 135 - 136)

3.55
5 minutes

People responsible: Members of the Health Improvement Board

Presented by: Councillor Ed Turner, Vice-Chairman

A discussion of the Forward Plan for the Health Improvement Board.